Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
November 12, 2019

Present: Pete Carlson, President; Debbie Wingo, Vice President; Phil Raya, Clerk; Brian Jackman, Member; Dan Wells, Member; Jim Bridges, Superintendent

In attendance: Dena Whittington, Chief Business Officer; Nancie Castro, Director of Human Resources and Curriculum; Angelica Thomas, Director of Special Education; Sarah Steen, Curriculum Coordinator; Christina Orsi, Ken Silman, Emily Stroup, Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:34 PM
b. Roll Call to Establish Quorum –
c. Approval of Change to Agenda- no changes to the agenda
d. Public Hearing

MSA (Jackman/Wells) – Approve the Agenda as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM
Welcome from Board President Mr. Carlson
Pledge of Allegiance

Superintendent's Report – Dr. Bridges reported that the Tom Hawkins Administration building project is still ongoing. There has been discussion regarding the vinyl and tack board that has been installed incorrectly. The District's attorney drafted a letter to Haggerty Construction advising them that we were going to have another company complete the contract after going back and forth with them regarding the quality of the original installation. Since then Haggerty has assured the District that they will complete the work. Some staff will move into the new space now and the rest will move in once the tack board replacement has taken place. Tack board can take anywhere from 6 – 8 weeks to arrive once it has been ordered which will delay final completion the project. Last week the principals, coaches, and Dr. Bridges attended the RTI at Work Conference in Arizona. Dr. Bridges also noted that Tom Hawkins Elementary School band marched in Tracy High School Homecoming parade for the first time ever. Dr. Bridges thanked Tom Hawkins' music teacher, Mr. Brown, for all of his hard work in making that happen.

MSA (Jackman/Wells) - Approved certificated employee #'s 11953, 11954, 11955, 11956, 11957, 11958, 11959, 11960. Approved classified employee #'s 11961, 11962, 11963, 11964, 11965, 11966, 11967, 11968, 11969, and 11970.
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

III. PUBLIC HEARING – No comments from the public

DRAFT

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meeting October 8, 2019
4.2 Warrants – October 2019
4.3 Financials – October 2019
4.4 Surplus

MSA (Wingo/Raya) approve the consent agenda as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

V. EDUCATIONAL SERVICES

5.1 Student Body Reports –

Tom Hawkins School - Tom Hawkins School's ASB President reported. October 2nd was National Walk to School Day. The ASB President thanked all of the firefighters and police officers who attended National Walk to School Day at her campus. On October 4th Hawkins held its first Block Party which was a huge success. There were many food trucks, bouncy houses, and gymnastics demonstrations. On October 11th grades TK – 4 had their first Fun Friday. The 5th grade had DARE graduation, it was powerful to see the students stand up and pledge against drug use. The 6-8 grade students had a dance with a camping theme and it was a success. November 18 – 22 the campus will have its College Week Rally.

Jefferson School – The ASB President of Jefferson School shared that their annual carnival was a huge success. The Jefferson Band performed at the Carnival and they also marched in Tracy High School's Homecoming Parade. The first dance of the school year was held. It was a glow in dark dance which was a lot of fun. This month Jefferson will have a Green and Gold Spirit Day. The day before Thanksgiving Jefferson School will host their annual Turkey Trot. Two students from each grade level will receive a turkey. In other campus news, Boys' basketball is starting up for all grade levels, and teachers are preparing for the annual Winter Program. A Vaping Assembly was held which taught students about the dangers of vaping.

Anthony Traina School – Anthony Traina School's ASB President related the events on her campus. Last month Traina held their College Week Rally. It was a fun week with lots of participation and Michigan State won the rally. The Traina School Band held their Fall concert and also performed with Kimball High School. The 7th - 8th grade students participated in a Halloween "Trunk or Treat" event along with Kimball High School students. The event was held at Kimball High School. The Second Annual Breast Cancer Walk was held after school in October 16th to raise awareness. In more campus news, the 5th grade students graduated from DARE. The annual Halloween Parade was a success and the office staff dressed as pirates. November 15th is Family and Friends Band Night. Dinner will be served and the band will provide entertainment.

Monticello School – Monticello School's ASB President reported on the news from her site. The annual carnival was held on October 25th at Monticello School. The event was a huge success with lots of booths, jumpy houses, and even a "Smooch a Pooch" booth. On Thursday, October 31st many students dressed up for the Halloween Parade. Mrs. Stroup and the office all dressed as Price is Right contestants, and the teachers from each grade level chose themes for their costumes. The ASB is working on getting Brighter Christmas started up for the Holiday Season. Students will be encouraged to gather canned items which will be collected beginning November 18th. On November 21st, Monticello will hold its Trimester 1 Awards Ceremony. On December 10th & 11th the Winter Programs will be held. The ASB President told Board Member, Mrs. Wingo, that Begonia the puppy will be able to visit the Board at an upcoming meeting as soon as she gets a little bit older.

5.2 Site Specific Emergency Operations Plans- Dr. Bridges thanked the site principals for the hours that they've spent working on the Emergency Plans. He noted that there will be some pages that we will likely change to the site plans next year to keep the language current. Mr. Wells asked if

DRAFT

there is a mechanism in place to ensure that the staff on the phone trees who are involved in emergencies have read the plan? Mrs. Wooten indicated that the safety plans are reviewed at the beginning of the school year in staff meetings. The plans are also reviewed with site council, the Safety Committee and local law enforcement. Mr. Carlson thanked the principals for all of their hard work on the Emergency Plans.
MSA (Wingo/Raya) approve the Site Specific Emergency Operations Plans as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

5.3 Student Enrollment – the District is up two students from last month but down roughly sixty students from last year which is less than we projected.

VI. PERSONNEL SERVICES

6.1 Affiliation Agreement Between Jefferson School District and University of the Pacific
MSA (Wingo/Jackman) approve the Affiliation Agreement Between Jefferson School District and University of the Pacific as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

6.2 2019 – 2020 Title 5 Athletic Coach Certification Form
MSA (Wells/Wingo) approve 2019 – 2020 Title 5 Athletic Coach Certification Form as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

VII. BUSINESS AND FACILTIES

7.1 October 2019 Budget Adjustments -
MSA (Jackman/Wingo) approve the October 2019 Budget Adjustments as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

7.2 2019- 2020 First Interim Assumptions - Mrs. Whittington indicated that the enrollment shows the aging up of our current students and replaces kindergarten with our current kindergarten.

7.3 Approve Tentative Agreement with the JTA Bargaining Unit – Tentative agreements were handed out to the Board of Trustees and all attendees. Dr. Bridges noted that in past years the Tentative Agreements had not been brought to the Board for review/approval. Going forward the Tentative Agreements will be brought forward to the Board for review.
MSA (Wingo/Wells) approve Tentative Agreement with the JTA Bargaining Unit as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

7.4 Approve Agreement with Unrepresented Units -
MSA (Wells/Raya) approve Agreement with Unrepresented Units as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

7.5 2018-2019 Salary Schedules, All Units -
MSA (Jackman/Raya) approve 2018-2019 Salary Schedules, All Units as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman
Raya, Wingo, Wells

7.6 2019 – 2020 Salary Schedules, All Units -
MSA (Wingo/Jackman) approve 2019 – 2020 Salary Schedules, All Units as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

7.7 Williams Act Quarterly Reporting – there were no complaints during this reporting period.

VIII. BOARD DISCUSSION AND REPORTS

8.1 Board Meeting Date Change for December 2019 Meeting – We are required to hold the December Board Meeting between the dates of December 13 – December 27th. Dr. Bridges suggested moving the board meeting date back a week to the following Tuesday, December 17, 2019.
MSA (Wingo/Wells) approve Board Meeting Date Change to December 17, 2019 for the December 2019 Meeting as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

8.2 Process for Selection of School Mascots and Colors for New Schools – Dr. Bridges is looking for guidance from the Board regarding the process for selecting the mascot and colors for the new schools. He asked how the selection of school colors and mascots had been chosen historically in the past? Does the Board want the residents of Tracy Hills to choose or do we want existing students to choose mascots and school colors? Dr. Bridges reached out to Lammersville S.D. to see what their process is. Lammersville asked the community about one year before the school opened to choose colors and mascots. Mr. Wells stated that he feels that the students who will attend should have a greater weight in the process. Mrs. Wingo likes the idea that the kids are involved in the process. We will bring this back for discussion again later in the future at some time.

8.3 CSBA Delegate Assembly Nomination – No Board action was taken as the Board did not have any nominees.

8.4 Policy Revision and New Regulation, BP/AR 5131.2, Bullying
MSA (Wells/Wingo) approve BP/AR 5131.2, Bullying as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

8.5 Policy Revision, BP/AR 6142.1, Sexual Health & HIV/AIDS Prevention, Consider Adoption as presented
MSA (Wells/Wingo) approve Policy Revision, BP/AR 6142.1, Sexual Health & HIV/AIDS Prevention as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

8.6 Policy Revision, AR 3320, Claims Against the District, Consider Adoption as presented
MSA (Wells/Wingo) approve Policy Revision, AR 3320, Claims Against the District, as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

DRAFT

8.7 New Regulation, AR 4117.7/4317.7, Employment Status Reports, Consider Adoption as presented
MSA (Wells/Wingo) approve AR 4117.7/4317.7, Employment Status Report, as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

8.8 New Board Policy, BP 4119.24/4219.24/4319.24, Maintaining Appropriate Adult-Student Interactions, Consider Adoption as presented
MSA (Wells/Wingo) approve BP 4119.24/4219.24/4319.24, Maintaining Appropriate Adult-Student Interactions as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

8.9 New Board Policy/Administrative Regulation, BP/AR 6173.1, Education for Foster Youth, Consider Adoption as Presented
MSA (Wells/Wingo) approve BP/AR 6173.1, Education for Foster Youth, Consider Adoption as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

8.10 Items for Next Board Meeting - Board policies, Special Education Department report, California School Dashboard information.

ADJOURNMENT – MSA (Wells/Jackman) 7:10 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

DRAFT